

WESTFIELD TOWNSHIP BOARD OF TRUSTEES

Records Commission
Annual Meeting
December 29, 2014 @7:00pm

Trustee Likley called the meeting to order.

Roll call; Trustee Schmidt, Thombs, Likley, Fiscal Officer Zweifel present.
Also present Assistant Prosecutor William Thorne.

Trustee Likley asked if there were any offered amendments to the Records Retention Schedule. None offered.
Were there any records at this time being recommended for destruction? None offered.

Trustee Likley moved to adjourn the Records Commission meeting, seconded by Trustee Thombs.
Roll call, unanimous.

Date Approved 1-5-2015

Kathy Zweifel
Attest: Fiscal Officer Kathy Zweifel

James Likley
James Likley

William N Thombs
William Thombs

Michael Schmidt
Michael Schmidt

WESTFIELD TOWNSHIP BOARD OF TRUSTEES

Year-End Special Meeting December 29, 2014 @ 7:35pm

Trustee Likley called the special meeting to order with Pledge of Allegiance.
Roll call; Trustee Likley, Schmidt, Thombs
Fiscal Officer Zweifel and AP William Thorne present.

The Special meeting was called to finalize any end of the year bills to be paid and general business as needed.

Fiscal Officers Report

Total bills presented \$1,070.45, the Custom Composition (website) bill for 2014 was not listed but was added. That bill was \$428.75 bring the total tonight to \$1,499.20.

Trustee Likley moved to pay the bills as amended totaling \$1,499.20

Trustee Thombs seconded.

Roll call; unanimous.

Fund Status presented totaled \$532,927.93

Fiscal Office Zweifel requested approval of supplemental appropriations \$605.00
From Contingency to Webmaster Fees to cover both the year-end and 2015 services.

Trustee Likley moved to approve supplemental appropriation as requested by the Fiscal Officer of \$605.00.

Trustee Schmidt seconded.

Roll call, unanimous.

Fiscal Officer Zweifel provided;

Resolution 2014-26 To Set Temporary Appropriations For 2015.

Trustee Likley moved the approval of the same.

Trustee Thombs seconded.

Roll call; Unanimous

Mr. Thorne was present to address several pending issues before the Board;

Cell Tower agreement. No communication back from either group, follow-up communication is being prepared as to our concerns on the existing contract.

Records Requests. Mr. Thorne had provided a written opinion regarding this and clarified any questions or concerns the F.O. Zweifel may have had.

Warning Siren bid package. Considerable work is needed on this and the requested requirements from us. It was agreed that bid would need (4) four omni directional non-rotating sirens at our presented locations. That electrical power connections would have to be coordinated from and with the bid winner, electrical contractor and utility. That a performance bond would be required. That all State and Federal requirements are met. That the supporting software and hardware equipment be installed, connected and functioning. Satellite dish, internet, and communication by a variety mediums to our resident's providing warnings and alerts.

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We would pursue any needed permits and coordinate with any property owners at the installation locations.

Once the bid package draft is near completion Trustee Likley will meet with Mr. Thorne to review and address any other issues.

Fiscal Officer Assistant. The Fiscal Officer has the authority to hire an assistant within budget that the Board of Trustees provides for that purpose. The Trustees are not involved in the hiring beyond the budget for that purpose. If Mrs. Likley is hired, any amendment to the allotted budget for that specific pay or benefits Mr. Likley could not participate in that process as a conflict.

Any persons who is or could be handling monies for the township would need to be bonded.

The Zoning Text and Map amendment.

Questions regarding the language proposed to Planning Services. Mr. Thorne didn't understand the relevance the proposed language in Article 3 sec. 302b2. Further communication with and from Planning Services from Trustee Likley and Mr. Thorne will be needed.

Kratzer Law Suit.

Mr. Kratzer's attorney has filed a Reply Brief on December 22 to the Ninth District. No indication as to a time frame on a ruling from that court.

Medina County Solid Waste Facility

The Court has vacated the "Stay" which will allow the County to proceed in accepting bids for the different parts of the facility processes. The County's intent is to continue the recycling efforts at the facility just with different contracts.

Trustee Likley made a motion to go into executive session for personnel appointments and compensation with Fiscal Officer Zweifel to also attend. 8:30

Trustee Schmidt seconded.

Roll call; unanimous.

Trustee Likley moved to come out of executive session with no decision at this time.

Trustee Schmidt seconded. 9:00

Roll call, unanimous.

Board applications on file for the several board appointments will be interviewed. We'll not be able to arrange all interviews prior to our January 5 organizational meeting. Discussion to set special meeting dates to conduct these interviews was agreed to January 6 at 6:00pm and January 8 at 6:00pm.

Trustee Likley moved to set a special meeting as stated above, Trustee Thombs seconded.

Roll call; unanimous.

Trustee Schmidt will communicate with the applicants and set interview times.

Trustee Likley made motion that all positions, appointment and pay be maintained through the organizational meeting or until further set.

Trustee Thombs seconded,

Roll call; unanimous

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Debbie Haumesser from the county solid waste treatment facility is here this evening and has asked if Ohio Family and Job Services could use the township hall on January 12th in the afternoon. There will be approximately 74 employees that will be laid off from that facility with the service contract expiring on January 11. Several service will be available for these people to assist in filing for unemployment, education and skill training opportunities and information.

Trustee Likley made a motion to wave the deposit and rental fees for this service.

Trustee Thombs seconded.

Roll call; unanimous.

Announcements

January 5 @ 6:00 WFRD organizational, reg. mtg.

January 5 @ 7:00 Trustee organizational, reg. mtg.

With no further business.

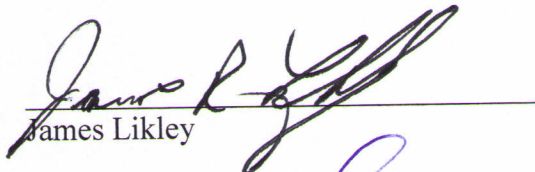
Trustee Likley moved to adjourn, seconded by Trustee Thombs.

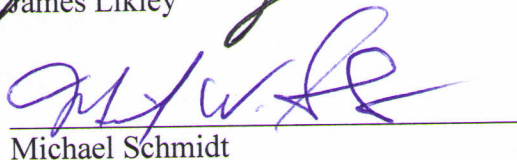
Roll call, unanimous.

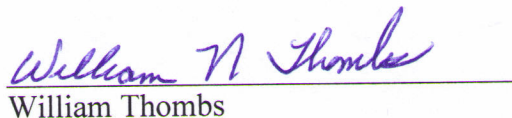
9:25

Approved date 1-5-2015

Attest; Fiscal Officer Kathy Zweifel


James Likley


Michael Schmidt


William Thombs